



Return completed profile form to:
 Human Resources
 The Kuskokwim Corporation
 4300 B Street Suite 205
 Anchorage, AK 99503

Talent Bank Application – This is not an application for employment.

Shaded Area for Office Use Only

Applicant Code:		Enrollment #:	
Date Application Received:	Date Application was Coded:	Date Application was entered:	
By:	By:	By:	

Personal Information

1. First Name	2. Last Name (Jr., Sr., II, etc.)	3. Full Middle Name	
4. Mailing Address (Street or P.O. Box)		City	State Zip

5. Home Phone # ()	6. Cell Phone # ()	7. E-mail Address:
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8. Have you been employed with us before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? :
9. Are you an Alaskan Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No
10. Are you legally entitled to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No

11. Military Status

Branch of Service: _____ From: _____ To: _____

Present military affiliation: None Active Reserve Inactive Reserve ANG;

Rank/grade: _____

Kinds of training and duty while in service:

12. Voluntary Equal Opportunity Disclosure

Are you a TKC Shareholder? YES NO
(If not, please give the name of your spouse or relative who is a shareholder, and describe your relationship to the shareholder i.e. spouse, child, brother, uncle, etc.)

Name of TKC Shareholder Relative: _____

Relationship: _____

The Kuskokwim Corporation is dedicated to providing employment & development opportunities for our shareholder. We are an equal opportunity in employment without regard to race, religion, gender, sexual orientation, national origin, age, veteran, or disabled status, or any protected class. Reasonable accommodation will be made as appropriate to enable any employee or applicant for employment to safely and properly perform the job applied for as requested and as appropriate.

The following information is necessary to evaluate its future hiring practices and track its progress. The information is voluntary and will be kept confidential. Information will not be negatively considered in any part of the section process.

Gender Male Female

Ethnicity: Hispanic or Latino Yes No

or Choose to Identify by Race listed below (not Hispanic or Latino)

Black or African American Asian American Indian or Alaska Native

White Native Hawaiian or Other Pacific Islander Two or More Race

13. Availability for work: Willing to work

All Shifts Day Swing Night Rotating Split

Willing to Relocate? No Yes

If Yes, where would you prefer? TKC Region Anchorage Other, please provide location:

14. Check the work you think you are best qualified for (You may check more than one)

- | | | | |
|-------------------------------------------|------------------------------------------------|-----------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Office/Clerical | <input type="checkbox"/> General Labor | <input type="checkbox"/> Accounting | <input type="checkbox"/> Welder |
| <input type="checkbox"/> Management | <input type="checkbox"/> Heavy Equip. Operator | <input type="checkbox"/> Janitorial | <input type="checkbox"/> Driller/Helper |
| <input type="checkbox"/> Retail Sales | <input type="checkbox"/> Fuel Distribution | <input type="checkbox"/> General Construction | <input type="checkbox"/> Engineering |
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Sales | <input type="checkbox"/> Education | <input type="checkbox"/> Cook/Helper |
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> Computer Programming | <input type="checkbox"/> Geotechnical | <input type="checkbox"/> Other, _____ |

15. Additional Questions:

Describe any specialized training, certifications, apprenticeships, volunteer work or any extracurricular activities:

Describe any honors you have received:

State any additional information you feel may be helpful to us in considering your profile:

In addition to your work history, what other experience skills or qualifications do you have which will prepare you for future jobs at TKC?

16. High School Diploma Yes No

Name of High School Attended: _____ Mo./Yr. Diploma awarded ____/____

Address of School: _____

GED: Name of GED Course/Agency: _____ Mo./Yr. Of GED Certificate ___/___

Address of Course/Agency: _____

17. Post-secondary Schools Attended: (Vocational/Technical/College/University)

Name _____ Dates attended: From ___/___ To ___/___

City/State _____ Date Graduated ___/___/___

Major course of Study _____ Degree/Certificate _____

Post-secondary Schools Attended: (Vocational/Technical/College/University) Continued,

Name _____ Dates attended: From ___/___ To ___/___

City/State _____ Date Graduated ___/___/___

Major course of Study _____ Degree/Certificate _____

Post-secondary Schools Attended: (Vocational/Technical/College/University) Continued,

Name _____ Dates attended: From ___/___ To ___/___

City/State _____ Date Graduated ___/___/___

Major course of Study _____ Degree/Certificate _____

18. Graduate/Professional

Name _____ Dates attended: From ___/___ To ___/___

City/State _____ Date Graduated ___/___/___

Major course of Study _____ Degree/Certificate _____

19. For office/clerical work only	Office equipment and computers used	Years
Typing Yes <input type="checkbox"/> No <input type="checkbox"/> WPM:		
Dictation: Yes <input type="checkbox"/> No <input type="checkbox"/> WPM:		
Software:		

20. For labor/craft work only	Trucks, equipment and machinery used	Years
Drivers license: Yes <input type="checkbox"/> No <input type="checkbox"/> DL#:		

Commercial drivers license: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Classification:		
List any trade organization memberships:		
Trade/skill:		
List other special skills or training you have acquired that enhances your basic job knowledge:		

Please, list any licenses or certificates you have attained:

21. Licenses/Certificate/Card	Licensing/Certificate Institution	License #	Expiration

22. Job History

Starting with the present, list your last few employers. Please be specific on your job duties. If you need more space, use another sheet of paper. Include self-employment and include summer and part-time jobs. You may attach a resume, but complete this application as well. If you have a resume please **DO NOT WRITE** "see resume", fill in the information listed on the next few pages. (List most recent job first)

Job History Continued,

Job Title	Company	Type of Business	
Dates worked From: To:	Address	City/State/Zip	
Wage/salary	Immediate Supervisor's Name	Phone #	
Duties/responsibilities:			
Type of equipment used/operated:			
Achievements:			

Reason for leaving:

Job History Continued,

Job Title	Company	Type of Business	
Dates worked From: To:	Address	City/State/Zip	
Wage/salary	Immediate Supervisor's Name	Phone #	
Duties/responsibilities:			
Type of equipment used/operated:			
Achievements:			
Reason for leaving:			

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Duties/responsibilities:			
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Achievements:			
Reason for leaving:			

Job History Continued,

Job Title	Company	Type of Business	
Dates worked From: To:	Address	City/State/Zip	
Wage/salary	Immediate Supervisor's Name	Phone #	
Duties/responsibilities:			

Type of equipment used/operated:

Achievements:

Reason for leaving:

23. Work References

List three people not related to you who would be able to attest to your skills and job performance. (former employers, supervisors, co-workers or instructors)

Name	Title	Relationship	Address	Phone	Length of time known

The purpose of The Kuskokwim Corporation’s Talent Bank is to assist with finding employment for it’s job seeking shareholders and immediate family members. A shareholder’s immediate family is family members, including non-shareholder spouses living in the same household. The Talent Bank is designed **to provide: 1) employers with information on TKC shareholders and immediate family members that may be available for employment, and 2) to provide job listings to shareholders and immediate family members for positions that become available.** TKC’s Talent Bank will be used only to provide information to employees and to let applicants know of any job openings that TKC is informed of. However, job seeking does not end with submitting a Talent Bank Application. It is the applicant’s responsibility to continue to make their presence known to possible employers. It is also the applicant’s responsibility to provide updated information to TKC as necessary. The Kuskokwim Corporation’s Talent Bank will notify the applicant towards any employment opportunities that have been presented to us, however, it does not guarantee that the shareholder or immediate family members of a shareholder will be hired.

Employment Referral Service Personal Information: The information provided by you is considered confidential and information presented on the application will be given out only to employers. It will be used only by TKC in assisting the applicant in seeking employment. By signing below, you authorize TKC in disseminating the information provided in the Talent Bank application form to potential employers.

I hereby certify that the information on this application is true and complete to the best of my knowledge. I agree that TKC shall not be held liable in any respect if a job offer is not extended, is withdrawn, or my employment is terminated because of false statements, omissions or answers made by me on this application.

Signature

Date

The Kuskokwim Corporation, 4300 B Street, Suite 207, Anchorage, AK 99503, 1-800-478-2171